

**Graduate Faculty Council Meeting
29 January 2014**

Present: J. Newkirk, V. Allada, L. Costoplos, S. Matson, C. Wilson, V. Hudgins, M. House, R. Landers, D. Enke (for S. Long), J. Myers, P. Worsey, J. Hofer, V. Yu

Not Present: R. Frank, L. Haynes, G. Hilmas, P. Neogi, J. Winiarz, X. Liu, G. Gelles, H. Xiao, N. Maerz, S. Gao, F. Liou, V. Le, H. K. Lee, R. Dubois, F. Montgomery, C. Dagli, D. Wright, Y. Lin, B. Bai, S.N. Balakrishnan

1) November 13th, 2013 Meeting Minutes

- Approved (Motion: Landers, Seconded: Myers, voted and approved.)

2) Changes to graduate catalog under the Office of Graduate Studies

- “Rubber stamp item”- No concerns were voiced.
- Motion to approve proposed changes: Landers, Seconded: Myers, voted and approved.

3) Response on budget justification for international graduate student fee (Dr. Jeanie Hofer):
(Presentation included in minutes)

- Highlights:
 - 170% increase in international students since FS08.
 - FS13 international numbers- 388 PhD, 451 MS, 279 Undergrads, 25 other
 - Fee was approved by President Wolfe to go into effect FS13.
- No opposition to the fee after justification provided. Motion to accept: Worsey, Seconded: Landers, voted and approved.

4) Graduate certificate plan of study form (VPGS Allada):

- Allada: In everyone’s best interest to have this form to outline which courses are to be applied to which certificate.
- Myers: Courses are not always offered each semester (or year). May be hard to plan out at beginning of certificate program.
- Allada/Matson: Form could be submitted at the time of the application for completion (at the end of the program).
- Motion: (Myers) The Graduate Faculty Council requests the Office of Graduate Studies to develop a draft graduate certificate plan of study form. Seconded: Landers
- Myers: Amendment to motion: The Graduate Faculty Council requests the Office of Graduate Studies to develop a draft graduate certificate plan of study form for the review and approval of the Graduate Faculty Council by the next meeting.
- Voted, approved.

5) Pass/Fail course rule (VPGS):

- Allada explains. Should GFC create a rule or leave this as an exception basis?
- Discussion. GFC will leave this up to the VPGS office to make exceptions as needed.

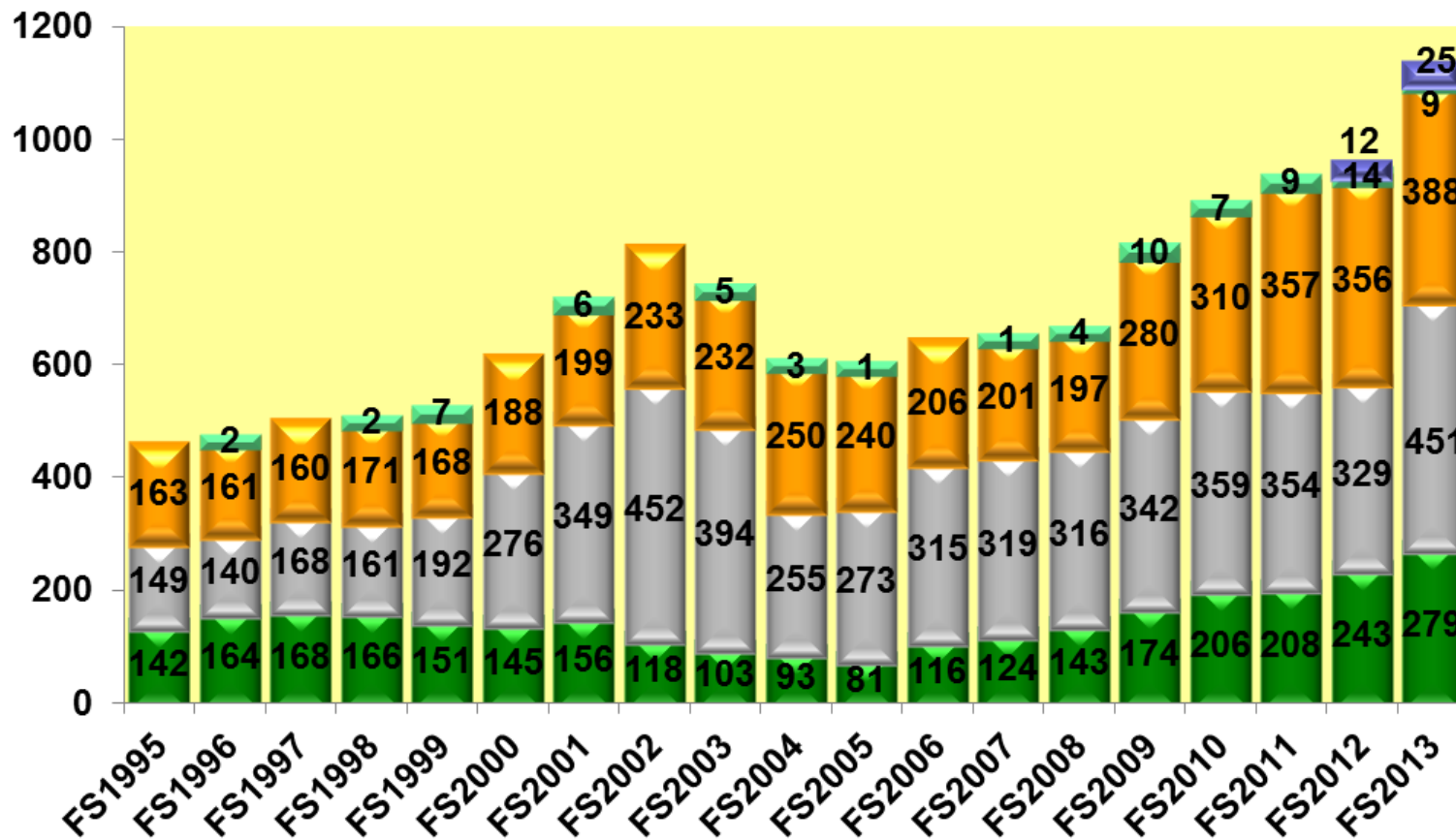
Items 6, 7, & 8- tabled until the next meeting (out of time)

9) New Business:

- Allada: Suggested updates to Policy Memo II-20 (not specified). Will add to future meeting agenda.
- Newkirk: Course Renumbering: Newkirk, Allada, Campus Curricula, and Registrar's is meeting this Friday. Will update at next GFC meeting.

Meeting adjourned at 1:03 p.m.

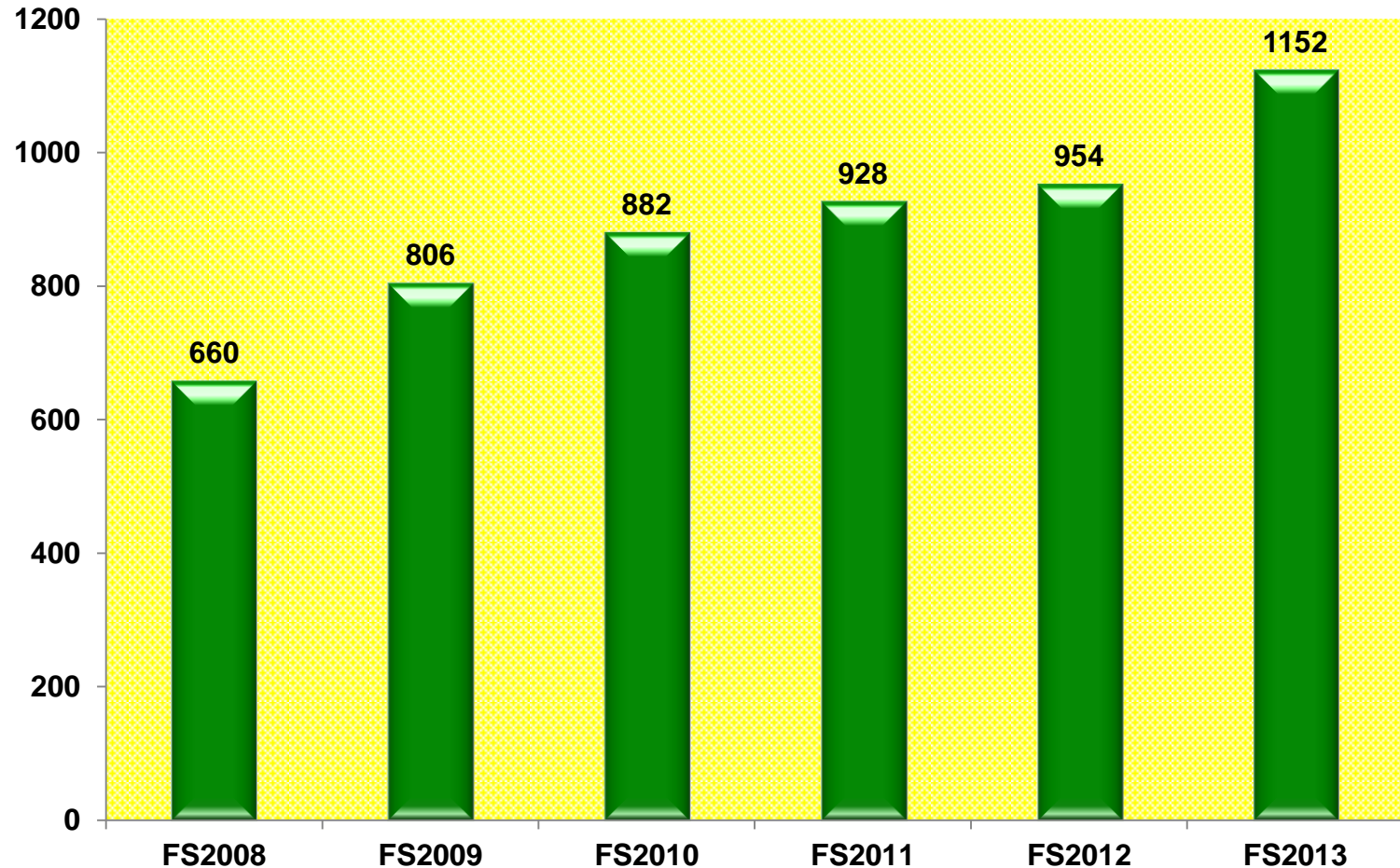
International Student Enrollment by Degree Types FS1995 – FS2013



-International student count: on-campus student on non-immigrant visas, i.e. J, F, L, H4's; does not include permanent residents and other immigrant visa types
 -FS13 census is end of first week numbers

■ BS
 ■ MS
 ■ PhD
 ■ Exchange
 ■ Non-Degree Fee Paying

Total International Student Enrollment FS2008 - FS2013



*-International student count: on-campus student on non-immigrant visas, i.e. J, F, L, H4's; does not include permanent residents and other immigrant visa types
Updated Version*



International Student Services Fee

Graduate Faculty Council
January 29, 2014

Jeanie Hofer, Ph.D.
Director, Office of International Affairs



Office of International Affairs

SP 2013, the International Student Services Fee was proposed by IA in order to cover:

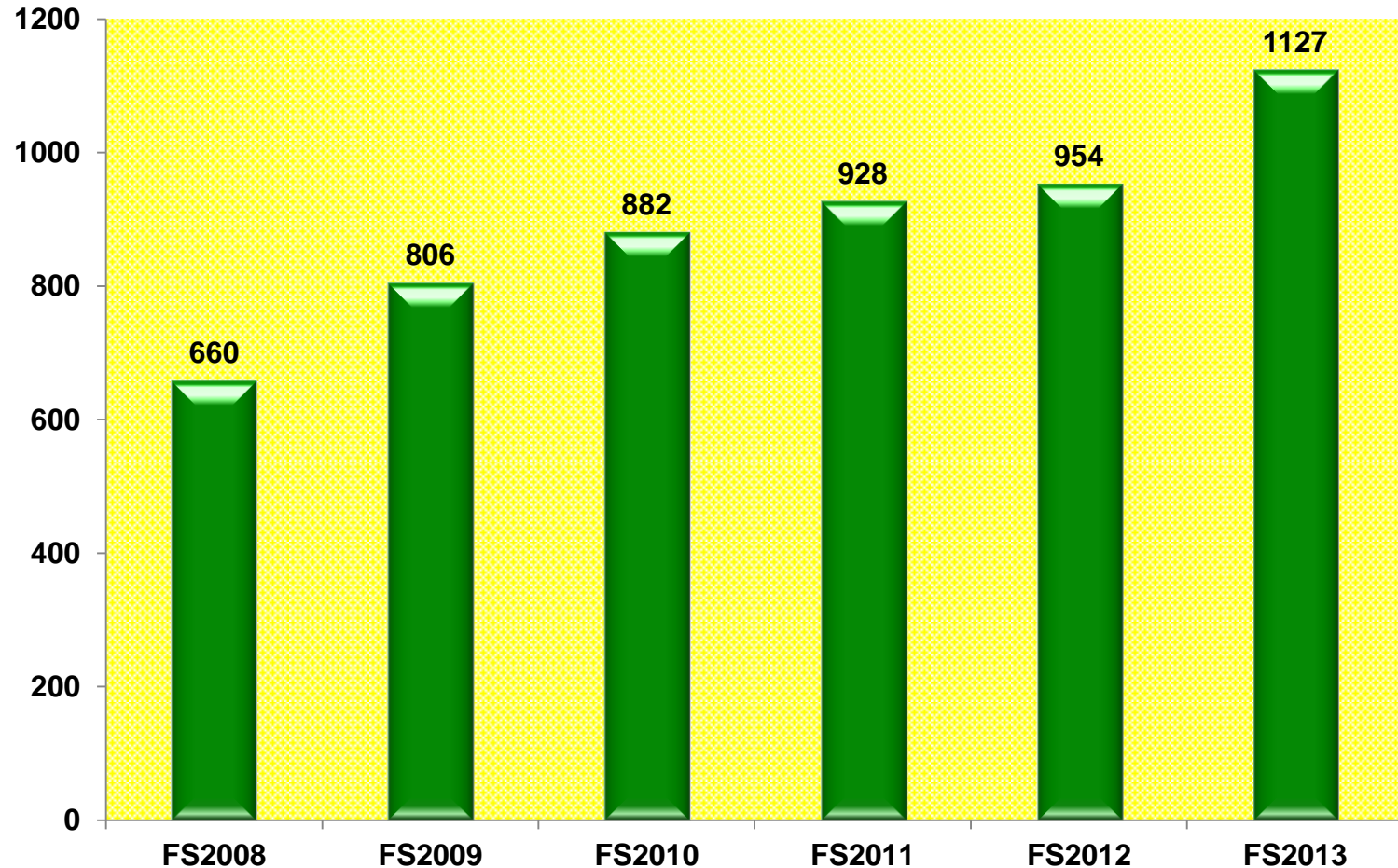
- Costs incurred in conjunction with increased advising load.

 - (approx. 170% increase in international students since FS2008)

 - Shift to larger number of non-native English speaking students at undergraduate level requires additional advising time

- Implementation of SEVIS Phase II which requires significant changes to current systems and procedures.

Total International Student Enrollment FS2008 - FS2013



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-FS13 census is end of first week numbers

Office of International Affairs

- The same or similar fee is in place at UMC, UMKC and UMSL campuses
- Fee was approved at S&T beginning FS13
- Fee is \$80 per semester per academically enrolled international student on F-1 or J-1 visa (\$40 per summer semester)

Office of International Affairs

Revenue: International Student Fee

A/Y14 Projected Revenue @ \$80 per semester x 1127 students \$180,320

Expenses:

Current Sal/Ben to be covered by IA Office:

International Student Advisor: \$ 17,331

Sr. Secretary: \$ 32,571

Student Assistants \$ 20,000

Orientation Programs \$ 9,500

Annual and Mid-yr. Immigration Training: \$ 11,200

Office supplies, copier, phone expenses: \$ 30,000

New Staff

Sr. Secretary-Records Mgmt. (for SEVIS II) \$ 32,571

International Student Advisor for SEVIS II and load \$ 46,056

Cultural Programmer/Campus Acculturation \$ 46,185

Student Assistant \$ 7,000

Total Expenses: **\$252,414**

Office of International Affairs

Fee will provide funding for:

- Immigration advising
- Cultural Programming and Acculturation Programs
- Expanded “walk-in” hours
- Specialized staff training for the migration and conversion of data into Department of Homeland Security mandated SEVIS II system, and ongoing maintenance of this data
- Subsidized transportation assistance to Rolla
- Orientation programming and luncheon (no fee)